



## **FORWARD PLAN FOR THE PERIOD: 2 AUGUST 2023 - 31 DECEMBER 2023**

### **What is a Forward Plan?**

The Forward Plan is a list of the key decisions, which are due to be taken, by the Cabinet, a Member of the Cabinet or a designated Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. It also gives notice of the decisions that are likely to be taken in private. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken. The Plan is updated on an ad hoc basis, but at least once a month. It can be accessed on the Council website [www.darlington.gov.uk](http://www.darlington.gov.uk).

### **What is a Key Decision?**

A key decision in the Council's constitution is defined as to:

1. result in the Borough Council incurring expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
2. be significant in terms of its effects on communities living or working in an area comprising one or more wards in the Borough.

### **What are the reasons that a report can be held in private?**

Whilst the majority of the Executive decisions listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some decisions to be considered that contains, for example, confidential, commercially or personal information.

The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that some of the decisions listed in this Forward Plan will be held in private because the report will contain exempt information under Schedule 12A of the Local Government Act 1972 (set out below) and that the public interest in withholding the information outweighs the public interest in disclosing it.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:–
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

### **Who takes Key Decisions?**

Under the Council's constitution, key decisions are taken by Cabinet.

### **Are only Key Decisions listed in the Forward Plan?**

The Council only has a statutory obligation to publish key decisions and decisions that are to be heard at a private meeting.

### **What does the Forward Plan tell me?**

The Plan gives information about:

- What key decisions are coming up
- When those decisions are likely to be made
- Which decisions will be held in private
- Who will make those decisions
- The relevant Scrutiny Committee that the decision relates to
- What consultation will be undertaken
- Whether the decision will be a open or closed report (and the reason why) (public and press are not allowed to access closed reports and will not be able to stay in the Cabinet meeting when a closed report is being considered)
- Who you can contact for further information

### **How to make representations**

Members of the public have a right to make representations to the Council, including whether they think that any items we are proposing to consider in private should be dealt with in public. The Council will consider any representations before a decision is taken.

Anyone who wishes to make representations to the decision maker about a particular matter should do so in writing, at least a week before it is due to be considered, either by letter or email to Lynne Wood using the contact details set out below.

### **How and who do I contact?**

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item.

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Lynne Wood, Elections Manager, Democratic Services, Resources Group, Town Hall, Feethams, Darlington, DL1 5QT. Tel: 01325 405803. Email: [lynne.wood@darlington.gov.uk](mailto:lynne.wood@darlington.gov.uk).

<b>Title</b>	<b>Decision Maker and Date</b>	<b>Page</b>
Dolphin Centre Pool Repairs	Cabinet 11 Aug 2023	5
Annual Audit Letter 2020/21	Cabinet 5 Sep 2023	6
Annual Review of the Investment Fund	Cabinet 5 Sep 2023	7
Asset Management Plan	Cabinet 5 Sep 2023	8
Climate Change	Council 28 Sep 2023 Cabinet 5 Sep 2023	9
Complaints Made to Local Government Ombudsman	Cabinet 5 Sep 2023	11
Complaints, Compliments and Comments Annual Reports 2022/23	Cabinet 5 Sep 2023	12
Disabled Facilities Grant 2023/24	Cabinet 5 Sep 2023	13
Dolphin Centre Repairs	Council 28 Sep 2023 Cabinet 5 Sep 2023	14
Land at Faverdale - Burtree Garden Village - Proposed Infrastructure Development Agreement	Cabinet 5 Sep 2023	16
Land at Neasham Road - Cell A	Cabinet 5 Sep 2023	17
Project Position Statement and Capital Programme Monitoring - Quarter One 2023/24	Cabinet 5 Sep 2023	18
Regulatory Investigatory Powers Act 2000 (RIPA)	Cabinet 5 Sep 2023	19
Revenue Budget Monitoring 2023/24 - Quarter One	Cabinet 5 Sep 2023	20
Schedule of Transactions	Cabinet 5 Sep 2023	21
School Term Dates 2025/26	Cabinet 5 Sep 2023	22
Skerningham Garden Village Design Code Supplementary Planning Document	Cabinet 5 Sep 2023	23
Treasury Management Annual Report and Outturn Prudential Indicators 2022/23	Council 28 Sep 2023 Cabinet 5 Sep 2023	24
Clean Neighbourhoods and Environment Act 2005 - Fixed	Cabinet 10 Oct 2023	26

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

Penalty Notices		
Procurement Plan Update	Cabinet 10 Oct 2023	27
Special Free School at West Park, Darlington	Cabinet 10 Oct 2023	28
Council Tax Changes to Empty Property Premiums from 2024	Cabinet 7 Nov 2023	29
Council Tax Support - Scheme Approval 2024/25	Council 30 Nov 2023 Cabinet 7 Nov 2023	30
Housing Services Climate Change Strategy	Cabinet 7 Nov 2023	32
Housing Services Repairs and Maintenance Policy	Cabinet 7 Nov 2023	33
Project Position Statement and Capital Programme Monitoring - Quarter Two 2023/24	Cabinet 7 Nov 2023	34
Revenue Budget Monitoring 2023/24 - Quarter Two	Cabinet 7 Nov 2023	35
Mid-Year Prudential Indicators and Treasury Management 2023/24	Council 25 Jan 2024 Cabinet 5 Dec 2023	36
Offset Strategy	Cabinet 5 Mar 2024	38

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Dolphin Centre Pool Repairs

**Brief Description**

To consider extending the Dolphin Centre Pool Project to undertake additional works.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

Yes

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

11 Aug 2023

**Relevant Scrutiny Committee**

Health and Housing Scrutiny Committee

**Relevant Cabinet Member(s)**

Health and Housing Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager

Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Annual Audit Letter 2020/21

**Brief Description**

High Level summary from the results of the audit work undertaken by Ernst & Young the Council's External Auditors.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report and Annual Audit Letter

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Annual Review of the Investment Fund

**Brief Description**

To provide an update on the schemes and projects agreed by Cabinet to be funded from the £50m investment fund.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Asset Management Plan

**Brief Description**

To seek endorsement of the draft Asset Management Plan.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report



**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Climate Change

**Brief Description**

Annual report to provide Members with an update on the Climate Change Action Plan

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

Council

28 Sep 2023

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Leader of the Council

Leader of the Council

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report and Action Plan

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Complaints Made to Local Government Ombudsman

**Brief Description**

To provide Members with an update of the outcome of cases which have been determined by the Local Government, Social Care Ombudsman (LGSCO) and the Housing Ombudsman (HO).

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager  
Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Complaints, Compliments and Comments Annual Reports 2022/23

**Brief Description**

To consider the annual complaints, compliments and comments annual reports for Adult Social Care, Children's Social Care, Corporate, Housing and Public Health.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report and Annual Reports.

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Disabled Facilities Grant 2023/24

**Brief Description**

Permission to release fund to enable the adaptations for those individuals who are eligible to receive the Disabled Facilities Grant

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Adults Scrutiny Committee

**Relevant Cabinet Member(s)**

Adults Portfolio

**Contact Officer/Report Author**

Sarah Foster

sarah.foster@darlington.gov.uk

**Department**

People

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Dolphin Centre Repairs

**Brief Description**

To consider additional works required in the Dolphin Centre and the release of funding to undertake those works.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

Council

28 Sep 2023

**Relevant Scrutiny Committee**

Health and Housing Scrutiny Committee

**Relevant Cabinet Member(s)**

Health and Housing Portfolio

Health and Housing Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Land at Faverdale - Burtree Garden Village - Proposed Infrastructure Development Agreement

**Brief Description**

To consider a proposed Infrastructure Development Agreement for land at Faverdale.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

Brinkburn and Faverdale

**Consultation Process**

None

**Document to be submitted**

Report and draft agreement



**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Land at Neasham Road - Cell A

**Brief Description**

To consider proposals for land at Neasham Road (Cell A).

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Part exempt

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio, Resources Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

Hurworth

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Project Position Statement and Capital Programme Monitoring - Quarter One 2023/24

**Brief Description**

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Regulatory Investigatory Powers Act 2000 (RIPA)

**Brief Description**

To inform and update Members about issues relevant to the use of the Regulation of Investigatory Powers Act 2000 and developments and recent developments.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Revenue Budget Monitoring 2023/24 - Quarter One

**Brief Description**

To provide an up to date forecast of the revenue budget outturn as part of the Council's continuous financial management process.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Schedule of Transactions

**Brief Description**

To consider the terms negotiated by the Chief Executive, on behalf of the Council, to enable contractually binding contract(s) to be completed.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

School Term Dates 2025/26

**Brief Description**

To consider and set the school term date arrangements for Darlington Maintained Schools for the Academic Year 2024/25.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Children and Young People Scrutiny Committee

**Relevant Cabinet Member(s)**

Children and Young People Portfolio

**Contact Officer/Report Author**

Sarah Foster

sarah.foster@darlington.gov.uk

**Department**

People

**Wards Affected**

All Wards

**Consultation Process**

Consultation with all schools.

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Skerningham Garden Village Design Code Supplementary Planning Document

**Brief Description**

Report submitted to Cabinet to enable consideration to be given to the Planning Policy Final Supplementary Planning Document

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

Brinkburn and Faverdale; Harrowgate Hill; Haughton and Springfield; Sadberge and Middleton St. George; Whinfield

**Consultation Process**

Consultation previously been undertaken on the document.

**Document to be submitted**

Report and Design Code Supplementary Planning Document

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Treasury Management Annual Report and Outturn Prudential Indicators 2022/23

**Brief Description**

Report providing information on the regulation and management of the Council's borrowing, investments and cash-flow and requesting approval of the Prudential Indicators.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Sep 2023

Council

28 Sep 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager  
Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None



**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Document to be submitted**  
Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Clean Neighbourhoods and Environment Act 2005 - Fixed Penalty Notices

**Brief Description**

To provide an update on Defra's announcement that on-the-spot fines for litter, graffiti and fly-tipping are set to rise, and how this Council will proceed.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

10 Oct 2023

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Stronger Communities Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Procurement Plan Update

**Brief Description**

To consider and approve an update to the Annual Procurement Plan 2023/24

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

10 Oct 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

Internal consultation with Departments.

**Document to be submitted**

Report and updated Procurement Plan

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Special Free School at West Park, Darlington

**Brief Description**

To consider the development of a special Free School at West Park, Darlington.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

10 Oct 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

Brinkburn and Faverdale

**Consultation Process**

Meetings

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Council Tax Changes to Empty Property Premiums from 2024

**Brief Description**

To approve the Council Tax Changes to Empty Property Premiums from 2024.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Nov 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

Online consultation with residents via online feedback form.

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Council Tax Support - Scheme Approval 2024/25

**Brief Description**

To consider and approve a draft Council Tax Support Scheme for 2024/25

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Nov 2023

Council

30 Nov 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report and Council Tax Support Scheme

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Housing Services Climate Change Strategy

**Brief Description**

To approve the Housing Climate Change Strategy.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Nov 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee, Health and Housing Scrutiny Committee

**Relevant Cabinet Member(s)**

Health and Housing Portfolio, Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

Meeting with Tenants Panel and written representation.

**Document to be submitted**

Report and Strategy



**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Housing Services Repairs and Maintenance Policy

**Brief Description**

To approve the Housing Services Repairs and Maintenance Policy.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Nov 2023

**Relevant Scrutiny Committee**

Health and Housing Scrutiny Committee

**Relevant Cabinet Member(s)**

Health and Housing Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

Meeting with Tenants Panel and written comments

**Document to be submitted**

Report and Policy

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Project Position Statement and Capital Programme Monitoring - Quarter Two 2023/24

**Brief Description**

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Nov 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Revenue Budget Monitoring 2023/24 - Quarter Two

**Brief Description**

To provide an up to date forecast of the revenue budget outturn as part of the Council's continuous financial management process.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Nov 2023

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Mid-Year Prudential Indicators and Treasury Management 2023/24

**Brief Description**

To consider the revised Treasury Management Strategy, Prudential Indicators and providing a half-yearly review of the Council's borrowing and investment activities.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Dec 2023

Council

25 Jan 2024

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Items deferred since the publication of the last Forward Plan**

**Title**

Offset Strategy

**Brief Description**

To consider a document setting out the Council's approach to dealing with residual carbon emissions after all energy efficiency and other actions have been taken.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Mar 2024

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio

**Contact Officer/Report Author**

Lynne Wood, Elections Manager  
Lynne.Wood@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

Internal consultation

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**